

Harmony Valley Farm 2012 CSA Agreement Form

Fill out the last page and send with your payment to the farm. Keep a copy for your records!



CSAs create a direct relationship between you and the farm. You'll know your produce dollar goes directly to the people who plant, tend and harvest your food. Joining our CSA is a seasonal cooking and eating adventure! Being partners means sharing in the risk and the bounty with the farmer. Sometimes you'll receive more or less than you expected of certain items in your box, depending on growing conditions. **Please read the information included in these pages as well as in our brochure to help you decide which shares are right for you. Then, fill out the order form on the last page and mail to the farm with your payment.** We have a long delivery season, so make sure to keep a copy of the form for yourself. We'll mail you a receipt and detailed information about your delivery site and start date – keep that info handy too!

Weekly Produce Share – 30 boxes, delivered May 3/4/5 – December 13/14/15. A seasonal selection of fresh, clean, organic produce delivered weekly May 3/4/5 through October and every other week in November and December. This share usually includes early season favorites like overwintered spinach & parsnips, ramps, and asparagus, peak growing season items (see list below), and late season produce such as cabbage, parsnips, winter radishes and sweet potatoes. Expect it to meet the produce needs of the average household of two adults and two children. This is the most economical option per box, and our preference for simplicity. If a box every week is too much for you, try splitting or alternating weekly boxes with another small household.

Price before March 1: \$930, after March 1: \$960

Sign up deadline April 20, or before we sell out

Peak Season Share – 20 boxes, delivered weekly June through October during the height of the Midwestern growing season. Expect this share to meet the produce needs of the average family of four. This shorter season share features summer produce which may include green beans, cucumbers, sweet peppers, tomatoes, sweet corn, melons, raspberries, summer squash, salad mix and more. Weekly deliveries June 14/15/16 through October 25/26/27.

Price before March 1: \$715, after March 1: \$735

Sign up by June 8, or before we sell out

Every other Week (EOW) Produce Share – 17 boxes, delivered every other week May – December. The same seasonal selection of clean, organic produce we pack in the weekly box, but delivered less frequently. This should meet the needs of smaller households (2 adults, depending on your cooking and eating habits). EOW members pick up shares on either "brown" or "green" weeks. If you sign up for cheese, coffee or don't order any other shares, we will automatically sign you up for "brown" week deliveries, unless you request otherwise. If you sign up for fruit shares, we will designate you for "green" week deliveries, unless you request otherwise. We are unable to change your delivery dates mid-season to accommodate vacations or other special occasions. If you would like the convenience of choosing and switching your delivery dates, please consider our "Flex" plan (see below).

Price before March 1: \$586.50, after March 1: \$603.50

Sign up deadline April 20, or before we sell out

Flex Plan – Choose the weeks you wish to receive a box, with a minimum of 14 boxes. This option is great for summer vacation plans or for those who travel frequently. There is no sign up deadline for this share; if you miss the deadlines for the other shares and/or deliveries have already begun, this is the plan available to you. Please use the delivery schedule, available online, to select preliminary delivery dates from May-December and return them to the farm with your sign up. You will be able to make changes to this schedule throughout the season as long as you let us know by Tuesday noon, the week of the change **\$36.50 per box**

Extended Season Share - Two large boxes full of high quality root and storage vegetables, delivered in January 2013. This is your last chance to get Harmony Valley Farm veggies until May! Boxes may contain beets, cabbage, carrots, celeriac, beauty heart radish, garlic, onions, parsnips, sunchokes, turnips and a special surprise. **\$84, sign up by December 1.**

Madison Only: CSA Market Share. Purchase a pre-paid Farmer's Market punch card with a \$40 or \$100 value, good all season long. You may use it to supplement your CSA share, or to pick out your own CSA produce items. All Farmer's Market items are first come, first served and in limited quantity. When you sign up for this share, we'll send you a receipt, and a list of our Dane County Farmer's Market dates; you can pick up your cards at market any Saturday, starting in mid April. Lost or stolen cards cannot be replaced. Cards cannot be redeemed for cash or used after expiration date. **\$40 or \$100 punch cards, including "free pick" 10% bonus punches!**

Is CSA Right for You?

•**Be realistic:** Do you have the time and energy to cook & do you enjoy trying new things? If you are flexible and adventurous, with the time and inclination to prepare many different vegetables and find new recipes, we think you will enjoy this cooking and eating adventure. If you are a family of picky eaters, CSA might not be right for you. If you eat out more often than in or if your expectations are for a constant supply of just the right amount of your favorite produce items, CSA might not be right for you either. Our CSA is a season long commitment so make sure you are making an informed decision before you enroll for the year!

•**Will your schedule allow you to pick up your shares** before your site closes each week instead of stopping by the store when it's convenient for you? It is your responsibility to know when and where your share will be delivered and to pick it up during your site's open hours, on delivery day. If you forget to pick up on delivery day, during the site's open hours, you may have missed out on your share for that week. The farm will not issue credit for unclaimed or forgotten shares, and cannot change delivery dates unless you are enrolled in the Flex Veggie Plan.

PLEASE SEE OUR HARVEST CALENDAR ON THE LAST PAGE OF OUR BROCHURE FOR WHAT YOU MIGHT EXPECT IN YOUR BOXES THROUGHOUT THE GROWING SEASON. SEE THE NEXT PAGE FOR CHEESE, FRUIT AND COFFEE SHARE INFO.

Full Cheese Share: Our cheese share is a great way to complement your vegetable and fruit shares! We have partnered with several regional, certified organic dairies rotationally grazing their animals on mineralized, fertile pastures to bring you an every other week (twice a month) delivery of about 2.5# of organic cheese. Each delivery will feature three kinds of cheese including seasonal cheddars, Muenster, or Colby; uniquely flavored vegetable cheeses featuring HVF veggies, such as Ramp Cheddar or Roasted Garlic & Beet; and a specialty cow, sheep or goat's milk cheese such as a Camembert, Brebis, feta or Blue. Cheese is delivered May – January on "brown" weeks, the same weeks as coffee deliveries, and is accompanied by a newsletter with recipes and tips to help you incorporate the cheese with the produce in your vegetable and fruit shares.

Full Cheese Share – 19 deliveries, May – January. Price before March 1: \$503.50, after March 1: \$513

Once a month Cheese share: If you think the full cheese share might be too much for your household, try our Once a Month Cheese Share. You'll receive the same selections and quantities described above, just less frequently. Many of the cheeses will store for a month or more, so you'll stay well supplied until the next delivery.

Once a month Cheese Share - 10 deliveries, May – January. Price before March 1: \$270, after March 1: \$280

Cuatro Queso (Four Cheese) Special: Not sure if the cheese share is right for you? Sign up to receive the first four cheese deliveries for only \$112. This is your chance to try out the cheese share; decide after the third delivery whether you'd like to continue for the rest of the season. No pressure, no commitment! Or try out the end of the season deliveries in November & December for \$112. **Spring CQ** deliveries May 10/11/12, May 24/25/26, June 7/8/9, June 21/22/23. **\$112, sign up by April 30.** **Fall CQ** deliveries on November 1/2/3 & 15/16/17, November 29/30/December 1, December 13/14/15 - just in time for holiday entertaining! **\$112, sign up by October 26.**

Fruit Share: An every other week box of certified organic fruit, sourced at its peak from the best fruit growing regions of North America. **This is not designed to be an "eat more local fruit" share, although we do try to source locally when quantity and quality allow.**

Like the vegetable shares, we plan an amount that will meet the fruit needs of the average family of four, but people differ widely on how much fruit they eat. In general, each fruit share box will contain a mix of 6-8 different fruits and weigh between 12-18 pounds, depending on box contents and season. There are sixteen deliveries total for the Full fruit share, or choose Summer fruit only (10 boxes, June-October) or Winter fruit only (6 boxes, November – January). Fruit is delivered on "green" weeks, the opposite of coffee & cheese share deliveries. Each delivery is accompanied by a fruit share newsletter with ripening and storage tips, recipes, and information on the growers. **Since our vegetable share boxes will include the fruit we grow here at the farm (rhubarb, strawberries, raspberries & various melons), your fruit share boxes will never include these items.** **Sign up for the Summer & Full Fruit by June 1 or before we sell out**

Full Fruit Share: 16 boxes, June 14/15/16 through January, 2013 \$672 The full fruit share includes both the summer and winter share deliveries. See list of possible box contents, below. **Sign up by June 1, or before we sell out**

Summer Fruit Share: 10 boxes, June 14/15/16 – October 18/19/20 \$440 Summer fruit boxes may contain apricots, avocados, blueberries, cherries, fresh figs, grapes, mangoes, nectarines, peaches, plums, pluots, apples, and pineapple.

Winter Fruit Share: 6 boxes, November 1/2/3 – January, 2013 \$252 Winter fruit boxes may contain apples, grapefruit, Satsuma mandarins, Medjool dates, pears, pomegranates, cranberries, mangoes, Clementines, tangerines, lemons, kiwi, avocados, persimmons, guavas, and figs. **Sign up by October 15, or before we sell out**

Kickapoo Coffee Share: An every other week delivery of one or two pounds of whole bean, certified organic, fair trade, award winning Kickapoo Coffee. Named the **2010 Micro Roaster of the Year** by *Roast* magazine, Kickapoo freshly roasts your coffee the day before delivery in nearby Viroqua; varieties rotate weekly. They favor a medium roast so you can enjoy the coffee's true flavor. Coffee is delivered on 19 "brown" weeks May – January, and each delivery is accompanied by a newsletter with information on the origins of the bean, roasting technique, brewing tips, and recipes.

19 Deliveries, 1 pound: \$223.25 (The first delivery of the season arrives in Kickapoo's recyclable, reusable 12 oz steel can)

19 Deliveries, 2 pound: \$446.50 (The first delivery of the season arrives in two of Kickapoo's recyclable, reusable 12 oz steel cans)

CSA Member Responsibilities

- As a CSA member, you share in the bounty as well as the risks that accompany farming. CSA membership allows you to forge a connection with your food, the farm where it is produced, and the people who grow the crops. As such, **Harmony Valley Farm CSA membership is a season long commitment.** If you can't finish out the season as members, for whatever reason, you are welcome to reassign your share to another household, but in general we don't issue refunds for shares.
- If you are unable to pick up your box on delivery day, you must make alternate arrangements for your produce **ahead of time.** You can ask someone else to pick up your box for you, you can ask the farm not to make a box for you that week, or you can ask your site coordinator to hold your box for you for a later pick-up. If you forget to pick up your share on delivery day, it will be donated to a food shelf or neighborhood family.
- Keep a copy of your order form, receipt and site coordinator contact info. We have a long delivery season and knowing your delivery dates and what you are signed up for will save us a lot of time and postage.
- Read the newsletters and emails that accompany each delivery.** Besides news from the farm, we communicate important announcements, provide recipes, and extend invitations and special offers to you through them.

Every CSA share delivery arrives with a **"What's in the Box" email** and a **newsletter** including recipes, storage and preparation tips, and news from the farm. All our newsletters and recipes are also available online!

Our **summer farm chef** is a great resource for you as well.

Plus, all CSA members are invited to participate in our farm events:

Join us for **Strawberry Day** in June and our **Harvest Party** in September. Our meadow is always available for camping!

Payment Options

In exchange for your early season investment in the farm, we commit to delivering the best produce throughout the season. We know that payment in full is not realistic for some households, so we offer several payment options. For low-income families, we encourage you to apply for a Partner Shares* grant through MACSAC (you can also donate to Partner Shares* and earmark your donation for a Harmony Valley Farm CSA membership); we are also authorized to accept food stamps. Sharing households may choose any combination of the payment options below; we will issue a receipt to any household that pays towards a share.

•**Single Payment****: Enclose one check for the full amount.

•**Two Installments****: Enclose two checks, one with today's date and one dated for deposit on July 1, 2012. We will hold the second check until July 1, 2012. The first check must pay at least 50% of the order, with the second check paying the remainder.

•**Two Installments, Deferred****: Enclose two post-dated checks with the dates April 1 and July 1, 2012.

•**Monthly Electronic Debit**: Pay for your CSA membership over the course of the year. The earlier you sign up and start payments, the lower your monthly amount will be! Simply total your CSA share cost and divide by the number of months left in the year to calculate your monthly withdrawal. There is no extra cost to pay with this method, but there is a \$5 NSF fee for any month your payment does not go through. You provide us with the routing and account numbers for your checking account and authorize us to debit your account on or soon after the 15th of each month. In November & December, we will invite you to "automatically rollover" your CSA membership and payments for the next season. If the ACH payment method no longer works for you or you're not sure what you'll sign up for in the next season, let us know and we'll make sure to cease withdrawals after your last payment. Do nothing and we will continue your withdrawals, starting in January 2013, for the next season.

•**Food Stamps**: Harmony Valley Farm is authorized to accept food stamps. Please call the farm to arrange.

**MACSAC Partner Shares - Partner Shares provides financial assistance for low-income households to enroll in our CSA program. Members in each of our delivery areas are eligible to apply and participate. Go to www.csacoalition.org or call 608/226-0300 for more info.*

****Receipts will be issued soon after January 1, 2012**

Get Paid to Eat Our Food!

•Some insurance companies offer **rebates** to their members who sign up for a CSA share, including the Market Share. Check with your insurance provider and if they don't offer this program, ask them to! Go to www.CSAcoalition.org to find out about the Physician's Plus, Group Health, Dean, and Unity programs. Health Traditions Health Plan also offers a rebate. It is up to you, the CSA member, to submit any documentation needed to redeem your rebate. Save a copy of your sign up form & the receipt that we send to you! You must pay the farm directly in order to receive a receipt for a CSA share.

•We will send you an HVF gift certificate for every new member who lists you as a **referral** on his or her sign up form. We believe word of mouth is the best way to connect with food lovers who will really enjoy being part of our farm. Use your gift certificate for a future purchase, before it expires!

Twin Cities Sites	Thursday Delivery	Hours
ST PAUL (Mac/Groveland)	1447 Jefferson Ave	8am - 8pm
BLOOMINGTON	N.W. Health Sciences 2501 W. 84th St.	9am - 6pm
EDEN PRAIRIE	12772 Gordon Dr	9am - 8pm
South PLYMOUTH	3055 Rosewood Ln N	3 - 8pm
North PLYMOUTH	6080 Cheshire Ln N	1:30 - 8pm
LINDEN HILLS	4936 Abbott Ave. S.	12 - 8pm
Kingfield/LYN-LAKE	3652 Harriet Ave. S.	12:30 - 8pm
WHITTIER	2624 Blaisdell Ave	1pm - 8pm
POWDERHORN	3604 27th Ave. S.	2 pm - 8pm
NE MPLS	2330 Stinson Blvd	2:30pm - 8pm
COMO PARK	870 Como Ave. St. Paul	3 pm - 8pm
ROSEMOUNT	14385 Cameo Ave.	5 - 8pm

Madison Delivery Sites	Saturday Delivery	Hours
Mazomanie	508 Henry St.	8 am - 5 pm
Cross Plains	1910 Cross St.	8 am - 5 pm
9 N. Strathfield Circle	(off N. Gammon Rd.)	8 am - 3 pm
1123 Jenifer St.	(behind Willy St. Coop)	8 am - 5 pm
2922 Union Street	(E of Washington, N of Milwaukee on the east side)	8:30 am - 5 pm
533 Elmside Blvd.	(off Atwood Av.)	8:30 am - 5 pm
833 W. Lakeside	(near Olin Av. and S. Park St.)	9 am - 5 pm
617 Sprague	(off Monroe, near Edgewood)	9 am - 5 pm
2318 Rugby Row	(near West High)	9:30 am - 5 pm
470 Orchard Drive	(near Mineral Point and Tokay)	10 am - 5 pm
5013 Bayfield Terrace	(off N. Whitney Way)	11 am - 5 pm
6 Argyle Court	(near the corner of Maple Grove and Nesbitt/Cross Country)	11 am - 5 pm
Mifflin on the Square	Vegetable pick ups only at the Farmer's Market	7am-Noon

Local Sites Friday Delivery

VIROQUA 109 Center Street 4 - 8 pm

LA CROSSE 122 S. 16th Street 4:30 - 8 pm

ONALASKA N 4351 Pralle Rd. (off Cty Rd OS) 5 - 8 pm

The FARM S 3442 Wire Hollow Rd. 3 - 8 pm

(Members choosing to pick up at the farm may subtract \$50 from the cost of your Weekly Produce Share. Sorry, no discount for other shares.)

CSA Delivery Sites & Pick up Guidelines

•We have more than 25 convenient CSA delivery sites in our three delivery areas. All of our CSA sites are located in a CSA member's garage or porch and are open during certain hours on delivery day.

•CSA share pickups are completely self-serve and on the honor system. Your site will be open during the hours stated on the info sheet, but your site coordinator will not necessarily be at home. If you forget to pick up your share, you should contact your site coordinator as soon as possible to claim your box. After open hours on delivery day, however, there is no guarantee that there will be a box waiting for you. If you arrive at your site on delivery day and there isn't a box for you, you *must* contact both your site coordinator *and* the farm; you may have to go to a different site, but we are generally able to source an extra box if needed.

Harmony Valley Farm 2012 CSA Agreement Form

Fill this out and send with your payment to the farm. Keep a copy for your records!

Sharing Households: If you are sharing your box with another household, remember that the farm packs only one box for your share; it is up to you to decide how to split it. Some households meet and physically split the box contents; others alternate weekly pickups so each household gets a full box every other delivery. Household 1 will be listed on the check off list, and will be the primary contact for your site coordinator. Please list the contact info for both households if you plan on sharing boxes and remember who is listed as Household 1. Thanks!

<p>Household 1</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ State _____</p> <p>Zip _____ Phone _____</p> <p>Email _____</p> <p>Email _____</p>	<p>Household 2</p> <p>Name _____</p> <p>Address _____</p> <p>City _____ State _____</p> <p>Zip _____ Phone _____</p> <p>Email _____</p> <p>Email _____</p>
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Quantity	Share	Until March 1	After March 1	Total
	Weekly Produce	\$930.00	\$960.00	
	Peak Season	\$715.00	\$730.00	
	Every Other Week: Circle Green or Brown week delivery preference	\$586.50	\$603.50	
# of boxes____	Flex Plan(minimum of 14 boxes)Please include your preliminary delivery dates with this form	\$36.50 per box	\$36.50 per box	
	Extended Season	\$84.00	\$84.00	
	Full Cheese Share	\$503.50	\$513.00	
	Once a Month Cheese	\$270.00	\$280.00	
	Cuatro Queso-Spring	\$112.00	\$112.00	
	Cuatro Queso-Fall	\$112.00	\$112.00	
	Full Fruit Share	\$672.00	\$672.00	
	Summer Fruit Only	\$440.00	\$440.00	
	Winter Fruit Only	\$252.00	\$252.00	
	One Pound Coffee	\$223.25	\$223.25	
	Two Pound Coffee	\$446.50	\$446.50	
	CSA Market Card <small>Madison only</small>	\$40 or \$100	\$40 or \$100	
	Coupon or Gift Cert Amount			
	Grand Total			

Please indicate your delivery site:

1st choice _____

2nd choice _____

PAYMENT OPTIONS:

Sharing Households may choose any combination of payment options (e.g. Household 1 pays via monthly debit & Household 2 pays via two check installments, or both households pay with one check each, totaling the full amount for the CSA share order). Enclose both payments with this form. We will issue a receipt only to households that pay towards a share.

Single Payment: Enclose one check for the full amount

Two Installments: Enclose two checks, one with today's date and one dated for deposit on July 1, 2012. We will hold the second check until July 1, 2012.

Two Installments, Deferred: Enclose two post dated checks with the dates April 1 and July 1, 2012.

Food Stamps: Contact the farm to arrange

Monthly Electronic Debit: Provide us with a voided check to facilitate the set up of the ACH payments. Sign below to authorize us to debit your account on or soon after the 15th of each month.

Authorized Signature: _____

Date: _____

I would like to become a member of Harmony Valley Farm's Community Supported Agriculture program. I agree to cooperate with the other members in my CSA community and follow the CSA guidelines to make this an enjoyable experience for all. I am committed to my farm for the season and agree to share in the bounty and risks of the growing season with my farmers and my fellow CSA members. I understand that it is my responsibility to know when and where to pick up my shares, and I agree to pick up my shares on time on delivery day.

Signature _____ Date _____

A receipt, directions to your site, and instructions for picking up your shares will be mailed to you before deliveries begin. It is your responsibility to become familiar with this information and to keep it handy all season long. It is up to you to make the most of your CSA experience.

I am a new CSA member and was referred by _____

If you were referred by a current CSA member we would like to say thanks for spreading the word about our farm!

Please send form and payment to: **Harmony Valley Farm**

S. 3442 Wire Hollow Rd Viroqua WI 54665

Fax 608/483-2151 Phone 608/483-2143 x2 email: csa@harmonyvalleyfarm.com

www.harmonyvalleyfarm.com

